

# EXECUTIVE FORWARD PLAN MAY 2011

This Forward Plan seeks to anticipate all the Cabinet decisions to be made by the Cabinet, or by individual Cabinet members (and occasionally key decisions by officers) over the next four months.

The Forward Plan is updated regularly and re-issued on a monthly basis. It goes beyond the minimum legal requirement for only key decisions to be published over the coming four month period, and demonstrates the Council's commitment to openness and participation in decision making. It will also assist the Council's Overview & Scrutiny Panels in planning their input to policy formulation and development, and in reviewing the work of the Cabinet. It can be seen on the Council's website at:

<http://democracy.bathnes.gov.uk/mgListPlans.aspx?RPId=122>

There is also an option on the Council's website to access the next month's "Emerging" Forward Plan. Inevitably, some of the current information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making.

*Should you wish to make representations to the decision taker, please contact the report author or Col Spring, Democratic Services (01225 394942). For Cabinet meeting items, a formal agenda will be issued 5 clear working days before the meeting. For individual (Single-Member) Cabinet member decisions, a Weekly List, with the details of the proposed decision, will be published and a decision will not be made until 5 clear working days have expired from the date of publication, to allow for representations.*

*Cabinet agenda papers and the Weekly List can be inspected on the Council's website and at the Guildhall (Bath), Hollies (Midsomer Norton), Riverside (Keynsham) and at Bath Central, Keynsham and Midsomer Norton public libraries.*

## Key to Codes used in the Forward Plan

### Consultation Arrangements

<b>WC</b>	Ward Councillor	<b>LR</b>	Local Residents
<b>Cab</b>	Cabinet members (other than decision maker)	<b>CIG</b>	Community Interest Groups
<b>PC</b>	Parish Council	<b>YC</b>	Youth Council
<b>TC</b>	Town Council	<b>SP</b>	Stakeholders/Partners
<b>TU</b>	Trades Unions	<b>PSB</b>	Other Public Sector Bodies
<b>OS</b>	Overview & Scrutiny Panel	<b>CTB</b>	Charter Trustees of Bath
<b>St</b>	Staff (as employees)	<b>151</b>	Section 151 Finance Officer
<b>Int</b>	Other B&NES Services	<b>CX</b>	Chief Executive
<b>SU</b>	Service Users	<b>Mon</b>	Monitoring Officer

### Decision Types

<b>KEY</b>	This item is a Key decision. It is one which will have significance in terms of budget impact (spending or savings) or its impact on a community that is wider than a single electoral ward. There is no set financial threshold above which a decision is regarded as Key.
<b>PBF</b>	This item is part of the Council's Policy and Budget Framework. This is the list of and contents of plans and strategies agreed by the Council as being those that collectively form the framework and which are determined by the Council. The current list of such plans and strategies can be accessed on the Council's website.
<b>TRO</b>	This item is a Traffic Regulation Order which by statute must be advertised by the Council for public consultation, giving a date by which any objections must be received. If objections are received, then the Order cannot be implemented but a Cabinet decision is required. If no objections are received, then the Order can be implemented without the need for a Cabinet decision.
<b>BRT</b>	Decisions to be made by the Bath Recreation Ground Trust
<b>PBHW</b>	Issues which have been referred by the Partnership Board for Health & Wellbeing
<b>RWV</b>	Cabinet Response to Overview & Scrutiny Panel Review Recommendations
<b>WoE</b>	Decisions which will be taken by the West of England Joint Transport Committee or the West of England Joint Waste Committee

### Directors Group Lead

<b>AA</b>	Ashley Ayre – Strategic Director, Children's Services
<b>AP</b>	Andrew Pate – Strategic Director, Resources and Support Services
<b>DT</b>	Dave Thompson – Divisional Director, Improvement & Performance
<b>GC</b>	Glen Chipp, Strategic Director, Service Delivery
<b>JB</b>	John Betty – Director, Development & Major Projects
<b>JE</b>	John Everitt – Chief Executive, Bath & NE Somerset Council
<b>JR</b>	Janet Rowse – Acting Chief Executive, NHS Bath & NE Somerset
<b>VH</b>	Vernon Hitchman – Council Solicitor

**Executive Forward Plan  
May 2011**

**Bath & North East Somerset Council**  
Anticipated business at future Cabinet meetings and  
Single-member decisions anticipated in each month

The Council's Consultation Policy may be viewed at: [www.bathnes.gov.uk/Bathnes/councilinformation/consultation/default.htm](http://www.bathnes.gov.uk/Bathnes/councilinformation/consultation/default.htm)

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Report Author Contact	Consultation	Background Papers	Strategic Director Lead
<b>INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN MAY 2011</b>							
E2004  May 2011		<b>Sustainable Modes of Travel to School Strategy</b> <i>Audit of school travel in B&amp;NES area. Discussion on impact from other service areas and policy documents. Targets for reducing car use in school journeys for next 3 years</i>	<b>Single-Member Decision</b>	Andrew Stuck Jessica Fox-Taylor 01225 394257	OS Int YC CX Mon 151	Joint LTP, Play Stgy, Obesity Stgy, 14-19 Stgy, Local Area Agreemt, Schl Organisation Plan 2003-2008, Extended Schools/Services Stgy, Public Rights of Way Imprvmnt Plan	Glen Chipp
E2100  May 2011	TRO	<b>Prohibition of right turn, Bloomfield Road to Wellsway</b> <i>To prevent queuing traffic in connection with new bus lane</i>	<b>Single-Member Decision</b>	Trevor Johnson 01225 394216	WC PC Int LR		Glen Chipp
E2230  May 2011		<b>Proposed Puffin Crossing A367 Wellsway (Longfellow Ave/Devonshire Bldgs)</b> <i>To advertise a proposed puffin signal controlled pedestrian crossing and waiting restrictions on the A367 Wellsway</i>	<b>Single-Member Decision</b>	Trevor Johnson 01225 394216	WC Int LR		Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2231 May 2011	TRO	<b>Proposed Extension to 'No vehicles except cycles' Traffic Regulation Order, New Orchard St, Bath</b> <i>To extend the existing 'No vehicles except cycles' order to fit in with the new highway layout revised as part of the completed Southgate Development</i>	<b>Single-Member Decision</b>	Simon Thomas 01225 394260	WC Cab Int SP		Glen Chipp
E2232 May 2011	TRO	<b>Hawthorn Grove Traffic Calming</b> <i>A 20mph Speed Limit is proposed together with traffic calming measures (combining speed cushions and flat top road humps), along various roads in the Fox Hill area of Combe Down, to reduce pedestrian/vehicle conflicts, vehicle speeds and to discourage drivers rat running along inappropriate roads, between Fox Hill and Entry Hill</i>	<b>Single-Member Decision</b>	Tasos Papaloucas 01225 394048	WC St Int LR		Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2236 May 2011	KEY	<b>Joint Local Transport Plan 3 - One Year Delivery Plan</b> <i>The Council needs to approve a Delivery Plan as part of the Local Transport Plan statutory process by 31st March 2011. Due to the current uncertainty in central government transport policies and funding streams a one year delivery plan is proposed, followed by a three year Delivery Plan to be approved by the Council in the Autumn.</i>	<b>Single-Member Decision</b>	Adrian Clarke 01225 395223	WC CX Mon 151	Joint Local Transport Plan 3	Glen Chipp
E2237 May 2011	RWW	<b>Response to OS Review of Commercial Waste Collection - Scrutiny Inquiry Day</b> <i>Recommendations from an Overview and Scrutiny Inquiry Day into the collection of commercial (trade) waste in Bath and North East Somerset for the Cabinet Member for Service Delivery</i>	<b>Single-Member Decision</b>	Alix Boswell Lauren Rushen 01225 394456	WC TC OS Cab Int SU LR CIG SP PSB Mon 151		Glen Chipp
E2242 May 2011	TRO	<b>Various Roads Prohibition of Stopping on School Entrance Markings TRO</b> <i>To consider the points raised during the TRO advert period</i>	<b>Single-Member Decision</b>	Dorothy Miley 01225 394231	WC PC Int		Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2253 May 2011		<b>Voluntary Sector Museums and Heritage Grants 2011-2012</b> <i>The report describes the applications for revenue funding received from independent museums and heritage bodies for 2011-2012 and recommends a number of awards to be made</i>	<b>Single-Member Decision</b>	Stephen Bird 01225 477750	OS Mon 151		Glen Chipp
E2255 May 2011		<b>Heritage Services Business Plan 2011-16</b> <i>The report introduced the Heritage Services Business Plan 2011-2016 and sets out a strategy for ongoing investment, principally in the Roman Baths &amp; Pump Room site, that will sustain its position as one of the UK's leading visitor attractions and continue to deliver the return the Council expects through its Financial Plan.</i>	<b>Single-Member Decision</b>	Stephen Bird 01225 477750	OS SU SP Mon 151	Heritage Services Annual Review 2011/11  Heritage Services Revised Business Plan 2010-15	Glen Chipp
E2259 May 2011		<b>Communication and Media Protocol (Safeguarding)</b>	<b>Single-Member Decision</b>	Clare Tozer Lesley Hutchinson 01225 396339			Janet Rowse

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2260 May 2011		<b>Every Disabled Child Matters</b> <i>Every Disabled Child Matters is a campaign by the Council for Disabled Children to promote the rights of disabled children and young people by encouraging Local Authorities to sign up to a charter of objectives. This report reviews our services against these objectives and recommends the local authority signs the EDCM charter.</i>	<b>Single-Member Decision</b>	Liz Price 01225 477930			Ashley Ayre
E2265 May 2011	TRO	<b>Bath Western Riverside - Double Yellow Lines</b> <i>To include new lengths of double yellow lines as part of the Bath Western Riverside development</i>	<b>Single-Member Decision</b>	Andy Coles 01225 394208	WC St SU LR CIG		Glen Chipp
E2266 May 2011		<b>Quality partnership scheme for Corridor 3 of the Greater Bristol Bus Network</b> <i>The Greater Bristol Bus Network (GBBN) major scheme includes the establishment of quality partnership schemes on ten bus route corridors in the West of England Partnership area. The third such scheme will cover the corridor between Bath and Bristol. This will set quality standards for bus operators who wish to use the new infrastructure and facilities.</i>	<b>Single-Member Decision</b>	Andy Strong 01225 394201	PSB Mon 151		Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2267 May 2011	KEY	<b>Determination of the statutory notice to expand the age range of St. Gregory's Catholic College to add a sixth form</b> <i>The four week representation period for the statutory notice published by the Governing Body of the school on the 10th March 2011 proposing the expansion of the age range at the school to add a sixth form ends on 7th April 2011 and a decision is required to determine the notice</i>	<b>Single-Member Decision</b>	Helen Hoynes 01225 395169	WC TU St SU SP PSB Mon 151	Statutory Notice and Complete Proposal published by the Governing Body of St. Gregory's Catholic College (available on the school's website)	Ashley Ayre

**APPROVAL OF CAPITAL PROJECTS - INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN MAY 2011**

*The budget report included items in 'italics' for information, which, along with additional new projects, have now passed through the appropriate Capital Review Process and therefore require approval by Single Member Decision*

E2111 May 2011	KEY	<b>Capital Projects Approval - Resources and Support Services</b> <i>Approval of capital projects for inclusion in the capital programme, not previously approved by Council in the Budget</i>	<b>Single-Member Decision</b>	Daniel Welch 01225 477104	CX Mon 151	Budget Report - individual papers for each project will be provided	Andrew Pate
E2112 May 2011	KEY	<b>Capital Projects Approval - Adult Services</b> <i>Approval of capital projects for inclusion in the capital programme, not previously approved by Council in the Budget</i>	<b>Single-Member Decision</b>	Daniel Welch 01225 477104	CX Mon 151	Budget Report - individual papers for each project will be provided	Andrew Pate



Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2115 May 2011	KEY	<b>Capital Projects Approval - Service Delivery and Development and Major Projects</b> <i>Approval of capital projects for inclusion in the capital programme, not previously approved by Council in the Budget</i>	<b>Single-Member Decision</b>	Daniel Welch 01225 477104	CX Mon 151	Budget Report - individual papers for each project will be provided	Andrew Pate
E2116 May 2011	KEY	<b>Capital Projects Approval - Development and Major Projects</b> <i>Approval of capital projects for inclusion in the capital programme, not previously approved by Council in the Budget</i>	<b>Single-Member Decision</b>	Daniel Welch 01225 477104	CX Mon 151	Budget Report - individual papers for each project will be provided	Andrew Pate
E2168 May 2011	KEY	<b>Capital Projects Approval - Children's Services</b> <i>Approval of capital projects for inclusion in the capital programme, not previously approved by Council in the Budget</i>	<b>Single-Member Decision</b>	Daniel Welch Paula Bromley 01225 396984	WC OS St Cab Int SU YC LR CIG SP PSB CX Mon 151	Budget Report. Individual papers for each project will be provided	Ashley Ayre
E2227 May 2011	KEY	<b>Capital Projects Approval - Service Delivery</b> <i>Approval of capital projects for inclusion in the capital programme, not previously approved by Council in the Budget</i>	<b>Single-Member Decision</b>	Daniel Welch 01225 477104	CX Mon 151	Budget Report. Individual papers for each project will be provided	Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
----------	------------	--------------	-----------------------	----------------	--------------	-------------------	---------------

**INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN JUNE 2011**

E2235 June 2011		<p><b>Local Development Scheme Review</b>  <i>The Local Development Scheme is the Council's statutory programme for the development of planning policy documents. It is being updated to reflect the service action plan.</i></p>	Single-Member Decision	Liz Tu Simon De Beer 01225 477616			Glen Chipp
E2257 June 2011		<p><b>Proposed Footways and Obstructions Policy and Conditions</b>  <i>The proposed policy and guidelines seek to introduce clear controls, by using the Council's powers under the Highways Act 1980, to balance the legitimate aspirations of local businesses to attract customers, whilst at the same time safeguarding the pavements for their primary purpose</i></p>	Single-Member Decision	Andrew Jones 01225 477557	Mon 151	Draft Obstructions Policy	Glen Chipp
E2258 June 2011	KEY,PB F	<p><b>Youth Justice Plan 2011-12</b>  <i>The Crime and Disorder Act 1998 requires Local Authorities to produce and publish an annual Youth Justice Plan, setting out how youth justice services are to be provided and funded. As part of the Council's Policy and Budget Framework, the Youth Justice Plan will need Full Council endorsement following a single Member Decision to approve</i></p>	Single-Member Decision	Jackie Deas Sally Churchyard 01225 395442	TU St Int SU SP		Ashley Ayre

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2268 June 2011	KEY	<b>Events Policy for Bath &amp; North East Somerset</b> <i>A guide to the regulatory requirements that must be met by event organisers, together with specific policies regarding events on the highway and in Council controlled parks and open spaces. The policy also sets out terms of reference for the Safety Advisory Group, a multi-agency body which provides health and safety advice to event organisers.</i>	<b>Single-Member Decision</b>	Matthew Smith Jo Gregson 01225 477946	WC OS Int SU LR SP PSB	Report to Safer and Stronger O&S on 24 March 2011 and minutes of that meeting	Glen Chipp
E2269 June 2011	KEY	<b>Housing Renewal Policy Review</b> <i>The Council is required to adopt and publish a Housing Renewal Policy. This policy is periodically reviewed and revised as required. It sets out how Housing Services will provide assistance, including financial assistance, to help low-income, elderly, disabled and other vulnerable residents to undertake essential repairs and adaptations.</i>	<b>Single-Member Decision</b>	Graham Sabourn 01225 477949	Int SU LR Mon 151		Janet Rowse

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
----------	------------	-----------------	-----------------------	----------------	--------------	-------------------	---------------

### CABINET MEETING - 13 JULY 2011, 5PM

E2161 13 Jul 2011	TRO	<b>Traffic Proposals for Pulteney Bridge/Argyle Street</b> <i>Consideration of objections to proposed Prohibition of Motor Vehicles, and Prohibition of Loading, on Pulteney Bridge/Argyle Street</i>	<b>Cabinet</b>	Nick Jeanes 01225 394256	WC LR CIG SP PSB Mon 151		Glen Chipp
E2264 13 Jul 2011		<b>Treasury Management Outturn Report 2010/11</b> <i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2010/11</i>	<b>Cabinet</b>	Jamie Whittard Tim Richens 01225 477468	CX Mon 151	Treasury Management Strategy & Annual Investment Plan 2010/11	Andrew Pate

### ITEMS PREVIOUSLY LISTED IN THE FORWARD PLAN BUT NOW WITHDRAWN

E2254	TRO	<b>Section 106 Agreement, Former Polestar Factory - Proposed Puffin Crossing</b>	<b>Reason for Withdrawal:</b> <i>No objections were received by the relevant date so the proposals will be implemented without the need for a Cabinet decision</i>				
-------	-----	--	--	--	--	--	--

The Forward Plan is administered by **DEMOCRATIC SERVICES**: Col Spring 01225 394942 Democratic\_Services@bathnes.gov.uk